



Byrne Creek Community School

7777 18th Street

Burnaby BC V3N 5E5

tel. 604.296.6885 fax. 604.296.6888

www.byrnecreek.burnabyschools.ca Twitter: @ByrneCreekSS

Principal: Ms. Aadland

Vice Principal: Mr. Scaligine (A-L)

Vice Principal: Mr. Callister (M-Z)

Counsellors: Ms. Rai(A-G), Ms. Le Poole (H-O), Ms. Davy (P-Z)

Community Coordinator: Mr. Dhillon, Bal

Safe Schools Specialist: Mr. Dutton, Phil

Advanced Placement:	Mr. Davies	PHE:	Mr. Van Bylandt
Applied Skills:	Ms. Cleary-Dulai	Science:	Ms. Virani
English:	Ms. Atkinson	Social Studies:	Ms. Moxon
Languages:	Mr. Fouquette	Athletics:	Mr. Stefanon
Learning Services:	Ms. Dhillon *Actg	Student Services:	Ms. Davy
Library:	Ms. Parsonson	VPA:	Ms. Worobets
Mathematics:	Ms. Hughes	Career Programs:	Ms. Woo

This agenda belongs to:

Name: _____

Student Number: _____ **Homeroom:** _____

School email: _____

Phone: _____

WELCOME TO BYRNE CREEK COMMUNITY SCHOOL

A Message to Students

Byrne Creek is a thriving community school that provides opportunities for students to excel academically, socially-emotionally, athletically and artistically. We focus on the Whole Child and are a school where students find joy, connection and learning. We strive to ensure that each student:

Exemplifies our core values of **HEART**



Is challenged and prepared for the world beyond school

Learns about and practices healthy lifestyles

Learns in a safe environment

Is engaged and connected to the school and the community beyond

Is supported and surrounded by caring adults

Our continued goal is to maintain a culture of excellence, expectation and accountability where all students feel they are capable of high levels of success. We expect all members of our community to respect each other, attend classes on time, work to the best of their abilities and follow the school and district codes of conducts.

SCHOOL GUIDELINES AND POLICIES

LEARNING & WORKING

ATTENDANCE & PUNCTUALITY

Regular attendance is a major factor contributing to student success. Permission to leave school must be obtained through the office by either a phone call from a parent/guardian or a note. Students should arrive on time for class and be ready to learn. If a student arrives late, they are to go directly to class. If a parent/guardian has notified the school, the student will be excused. If not, they will be marked as un-excused and an automated phone call will be made home at the end of the day.

Procedures

- a. **Illness:** Parents/guardians are encouraged to phone the school **prior** to absences whenever possible. **If this has not occurred**, students returning to school after an absence must present a note and have it **signed by teachers. The note should state:**
 - Student's **first and last name**
 - Date(s) of absence(s) and period(s) missed
 - Reason for absence(s)
 - Parent/guardian signature

After teachers have signed the note, students must submit the note to the office.

**In the case of prolonged illness absences, school counsellors should be contacted in case a Hospital/Homebound teacher is required.*

- b. **School services:** Students wishing to be excused from a class to perform school services or attend a meeting, at the request of another teacher, **must report to the subject class teacher at the beginning of the period** to request permission to do so.
- c. **Early dismissals:** If a student is required to leave early, parents/guardians should contact the Main Office.
- d. **Extended Absences:** An **Extended Absence form** must be completed and submitted to the office prior to the absence. Please note that student learning may be affected by an extended absence, as assessment is based on the learning standards acquired throughout the year.

*** Parents/guardians may receive an automated call in the evening if their child has missed a period class without permission.**

EDUCATIONAL ETHICS – ACADEMIC CONDUCT

Academic integrity is essential for success. It is important that when students complete a learning task that they always do their own work and use their own words.

PLAGIARISM

What is plagiarism?

Plagiarism is the use of other peoples' words, works and/or ideas (images, books, speeches or anything from the internet) without proper acknowledgement. If you have not given proper credit to your sources, you have committed plagiarism. Essentially, it is like you are telling your reader that the ideas are yours, and they are not. You have used someone else's ideas without telling your reader where you took it from. Whether you have intentionally tried to pass off someone else's ideas as your own or, through careless research, you unintentionally "forgot" to cite a source, this is plagiarism.

How can I avoid plagiarism?

Basically, any idea or fact that you received from a source needs to be cited. Any idea or fact that is common knowledge does not need to be cited. For example, facts like 'the earth rotates around the sun' or 'Sir John A. MacDonald was first prime minister of Canada' are common knowledge and would not have to be cited.

How do I construct a Works Cited page?

You can go to the Byrne Library for Style Guide handouts, contact your English teacher, or use a Works Cited creator such as: <http://www.easybib.com/style>.

CHEATING

Academic dishonesty can take many forms. For example:

- submitting any work done by/with another person
- altering work after it has been marked
- submitting work completed for another course without teacher approval
- preparing any work for another student to submit as their own or giving them any of your work to submit as their own

Potential Consequences

The teacher will inform the student and the student's parent/guardian of the incident. Possible consequences for plagiarism/cheating may include the following:

1. credit not given for assignment and an 'I' grade assigned until an alternate assignment is completed
2. parent/guardian contact
3. noted on disciplinary file/transcript
4. ineligibility for leadership positions and honour roll
5. loss of scholarship recommendation

APPROPRIATE CONDUCT

Byrne students are expected to be respectful of themselves, others, the school and the community. Students are expected to treat others fairly and with respect, showing a sense of ethics while recognizing and defending human rights. Students should use language which is respectful and free of vulgarity, profanity and put-downs relating to gender, sexual orientation, race or culture. Respectful conduct should be followed when traveling to and from school, and when leaving school grounds during lunchtime.

HOW TO DEAL WITH MICROAGGRESSIONS

What are microaggressions?

Microassaults: Intentional actions or slurs such as displaying swastikas, using the N word, homophobic language, treating or being treated unfairly due to your race, culture, religion, gender, sexual orientation, etc...

Microinsults: Verbal and nonverbal communications that is rude and insensitive about a person's race, culture, religion, gender, sexual orientation, etc... An example of this is telling someone that they are good/not good at something due to their race.

Microinvalidations: Saying something that makes a person feel lonely, cut off, like they do not belong because of their race, culture, religion, gender, sexual orientation, etc... An example of this is asking an Asian-Canadian student where they were born, which shares the message that they do not really belong to Canada.

Examples of microaggressions:

1. "You're pretty smart for a ___ person"
2. "How did you afford ___?" (*assuming someone stole, cannot afford something*)
3. "Where are you actually from" / "What are you?"
4. "Your name is so hard to pronounce." / "Do you have an English name?"
5. "Is that your real hair" (*touching hair/commenting on hair texture*)
6. "You have a funny accent..." (*making someone feel like an 'other'*)
7. "You don't look Indigenous"/"You don't look Canadian"/
"You don't look ___" (*commenting on perceived heritage/ethnicity*)
8. "I heard that Asians/Black people / Indigenous people/ Muslims / Trans people/ Gay people are ____" (*making judgments/stereotypes about people that can be harmful and make them feel less than*)
9. "You're not ___ enough because you are ___(race, culture, religion, gender, sexual orientation, etc...)" / "You're not smart enough to be a doctor because your English is not good enough".

10. Liking, commenting and reposting racist and homophobic things online.

11. **Non-verbal** microaggressions are also harmful. For example, the tone, vibe, stares, body language can all make people feel unworthy and excluded.

How do you call out a microaggression?

Note: if possible, take a moment to breath and become calm because this can be an emotional thing to do.

1. “What you just said made me uncomfortable.”
2. “Can we talk about something you said/did the other day?”
3. “When you say ... I feel ...”
4. “It's not okay to say that anymore”/
5. “Please do not say/do that to me”
6. “What you just said/did is ... (*racist, ableist, sexist, classist, homophobic, hurtful*)
7. “What you just said shook me. I am trying to understand what you mean...”

When you don't get the response you need, you can...

1. Walk away and do something to make you feel calm and safe.
2. Connect with a trusted adult (school/community) or classmate (an ally).
3. Taking the steps to stand up for yourself and others is courageous. Acknowledge and celebrate your hard work.

How to respond if someone calls you out about a microaggression:

1. Try not to get triggered. Instead, say “My bad...” and don't do it again
2. “I'm sorry...”
3. “I'm going to learn more about this...”
4. “Thank you for telling me”
5. “I didn't realize that hurt you...”
6. Check-in on the person who told you about the microaggression because this helps to heal, forgive and move forward

***To learn more, go to the [Agenda Planner](#) section on our website.**

CONSEQUENCES

The severity and frequency of unacceptable conduct, as well as the age and maturity of students is considered in determining appropriate disciplinary action. Responses to unacceptable conduct are consistent and fair, while reflective of the circumstances of each individual case. Disciplinary action, whenever possible, is educative and restorative, rather than merely punitive. Students are encouraged to participate in the development of meaningful consequences.

CELLULAR PHONES

Students are permitted to bring their cell phone to school and use them during break and lunch. We embrace the potential that cell phones can be used as a learning tool, but ultimately students are asked to become familiar with each teacher's classroom usage policy and respect their guidelines. Students are responsible to take care of their own cell phones and other electronic devices. They should never be left in an unlocked locker or bag during PE class.

APPROPRIATE ATTIRE

At Byrne, we expect all our students to follow the dress code policy and dress appropriately for school. Our policy is committed to providing a safe and inclusive learning environment.

STUDY BLOCKS

Students may have study blocks during the regular instructional day due to AM/PM classes, career programs or other program reasons. During study blocks:

- Students have the option of studying in the library if there is room, or atrium.
- Students are expected to be working on school assignments.
- Students are not to loiter in the halls during this time.

SUCCESS PROGRAM

The Success Program runs Monday – Thursday after school in the library. Please see your teacher or counsellor for details. Tutoring is conducted by staff members and senior students. **Your classroom teacher should always be the first contact to arrange support or extra help.**

TEXTBOOKS & LEARNING RESOURCES

Students are responsible for the care of textbooks. **Lost or damaged textbooks must be paid for in the office** as soon as the loss is discovered. A replacement book will be issued by the subject teacher once receipt of payment is shown.

ACADEMIC INFORMATION

The school year is divided into two semesters, each with two formal reporting periods. During the first week of classes students will receive course outlines, assessment information, and course expectations from their teachers. Curriculum documents can be found on the BC Ministry of Education website at www.curriculum.gov.bc.ca. Late or missed assignments and the make-up of missed work are matters to be discussed with individual teachers.

CORE COMPETENCIES

Core competencies are sets of intellectual, personal, and social and emotional proficiencies that all students need to develop in order to engage in deep learning and life-long learning. The BC curriculum includes three core competencies:



Communication: The communication competency encompasses the set of abilities that students use to impart and exchange information, experiences and ideas, to explore the world around them, and to understand and effectively engage in the use of digital media.



Thinking: The thinking competency encompasses the knowledge, skills and processes we associate with intellectual development. It is through their competency as thinkers that students take subject-specific concepts and content and transform them into a new understanding.



Personal & Social: The personal and social competency is the set of abilities that relate to students' identity in the world, both as individuals and as members of their community and society. It encompasses the abilities students need to thrive as individuals, to understand and care about themselves and others, and to find and achieve their purposes in the world.

During the school year, students in grades 8 and 9 will select evidence of and reflect on their core competency development. At the end of the school year, students will participate in the 1:1 Core Competencies Conversation with a teacher. These conversations involve students showcasing and discussing their growth in the areas of:

- Creative and Critical Thinking
- Communication Skills
- Personal and Social Development

The year-end report card will indicate that the student has accessed, developed and reflected on the core competencies.

For more information: <https://curriculum.gov.bc.ca/competencies>.

COMMUNICATING STUDENT LEARNING

There are four formal reporting periods during the school year. Please see the calendar for specific dates. Report cards are available for viewing through the MyEd Parent Portal. Interim reports may be

issued at any time during the year. Two specific times are set aside on the calendar.

Formal reports include letter grades, percentages and feedback based on the learning standards. The seven-point Ministry of Education grading scale is:

A	86 – 100%	Excellent performance in relation to the learning standards.
B	73 – 85%	Very good performance in relation to the learning standards.
C+	67 – 72%	Good performance in relation to the learning standards.
C	60 – 66%	Satisfactory performance in relation to the learning standards.
C-	50 – 59%	Minimally acceptable performance in relation to the learning standards.
I	0 – 49%	Incomplete/In Progress
F	0 – 49%	Failed to demonstrate the minimally acceptable performance in relation to the learning standards. (Final grade)

An “I” may be assigned at any time during the school year. A student who receives an “Incomplete/In Progress” will need to meet with the teacher of the course to receive a plan of action, which is intended to help the student achieve the learning standards.

An “F” letter grade is assigned when a student has failed to minimally meet the learning standards for the course. Opportunity to successfully resolve the “Incomplete/In Progress” was given before the “F” was determined. “F” is only be used as a final letter grade in an “I” has been previously communicated/assigned.

SCHOOL SAFETY

EMERGENCY PROCEDURES

The school has specific procedures in place for lockdown, hold and secure, shelter in place, earthquakes and fires. Students must follow their teacher's instructions.

SCHOOL & COMMUNITY

STUDENT SERVICES & COMMUNITY ROOM

Student Services is an area where students may make an appointment to see a counsellor or youth worker. Counsellors have special training

in mental health issues, personal counselling and career planning. Students can make appointments directly with their counsellor for individual counselling and university or college information. Several counsellors are available at lunch, after school and for drop-ins.

The Safe Schools Specialist, Youth & Family Worker, and Settlement Workers have offices in Student Services and are available to assist students. Career Education Advisors are also located in the Student Services area.

Byrne Creek is a Community School which means we have a community room in the building. The Community Room is a space where students can find school supplies, a snack at break, and a place to just hang out. We are always open, and everyone is welcome. The community room also offers several after school programs and can help students with anything that may come up for them. Please stop by and say 'hi'!

LOCKERS

Locker assignment are done online via the school website. Students must use their assigned locker and a **school-issued lock**. Student lockers are school property and may be subject to a search at any time. If students have difficulties with the locker, they should go to the office for assistance. Please note that the school is not liable for the loss of any items from lockers. **Students should not bring valuables** (cellphones, electronics, expensive clothing, etc.) **to school or keep them in lockers** as they are often targets of theft.

Things to remember:

- Do not share your combination with others.
- Promptly report thefts to the office.
- Always ensure that your locker is locked when you leave.
- Vandalism of lockers will result in serious consequences.

STUDENT LIFE

LIBRARY LEARNING COMMONS

The Library Learning Commons is a creative and collaborative learning space that promotes transliteracy, innovation and inquiry. It is a safe place all members of the school community to embrace and explore their passions, interests and needs.

Hours: Learners can borrow books, access digital resources and receive technology and learning support from **8:00am to 4:00pm** each day.

To access the online digital leaning resources from home, click on the **Library** link on the school's homepage. Passwords for home access to **Online Resources** are as follows:

Britannica & World Book Encyclopedias	ID: bbybyrne Password: byrne08
EBSCO & Gale Databases	ID: bbybyrne Password: byrne08
<i>Encyclopaedia Universalis</i> (in French)	ID: burnabyschools Password: French

For more detailed information about the library and the services offered, please access the Library from the Byrne Creek website.



Athletics play a vital role in the development of the whole child. Athletics are a critical tool in bringing students together and building school community. The athletic experience offers a variety of intangibles through experiential learning and networking. All students are encouraged to partake in our programming either as a participant or enthusiastic supporter!

Our core values of HEART are what drive us as Bulldogs, and with every beat of our HEARTs, the Blue and White surges through our veins. The pride for our community & school are evident every time we pull on that jersey. We sweat, battle, and bleed Blue and White each opportunity we get to take the field, mat, or court. We recognize the importance of athletics in helping establish a strong work ethic in our students, never shying from the Gritty work that makes our academic & athletic ambitions a reality.

We have a variety of strong athletic programs throughout all three seasons of play for our students to choose from.

Fall Season	Winter Season	Spring Season
Girls Volleyball	Boys & Girls Basketball	Boys & Girls Rugby
Boys Rugby (Bantam)	Boys & Girls Wrestling	Track & Field
Boys Soccer (Senior)		Badminton
Girls Field Hockey		Girls Netball
Cross Country		

Our programs are supported by numerous experienced, knowledgeable, and certified coaches, who are both staff and

community volunteers. For any further questions or inquiries contact our Athletic Director, Mr. Stefanon. You may reach him by email, moreno.stefanon@burnabyschools.ca, or drop by B104 for a chat!

Follow us on all our social media channels!



@ByrneAthletics

#BleedBlueandWhite

#GrittyNotPretty

CLUBS, COUNCILS AND TEAMS

Byrne Creek has established a tradition of extensive offerings in the area of extra-curricular activities. Meeting times should be indicated during the reading of the student bulletin and sometimes during announcements. All students are invited to participate in these activities. For more info, come out to **Clubs Day on September 30th!**

ASSEMBLIES

Various assemblies are held throughout the year. Observing the following guidelines makes assemblies enjoyable for everyone:

- Students are to sit with their class, under the supervision of their classroom teacher.
- Respect speakers/performers by giving them your attention.
- Remain in the assembly until the end.
- Hats are **NOT** permitted to be worn at the assembly.
- No food or drinks permitted.

CREEK SIDE (SCHOOL STORE)

Byrne Creek's school store is located in the southeast corner of the atrium area. It is staffed by the students enrolled in Business courses. The store offers several items for sale: school supplies, clothing, snack food and specialty items. Hours of operation will be posted.

CAFETERIA/TRIUM

Hot and cold lunches are available daily in the cafeteria. The cafeteria is open before school, during nutrition break and lunch. The Atrium is our dining room, and everyone is expected to show consideration for other persons by leaving the lunch area clean and tidy. Sitting on tables is not permitted.

BREAKFAST PROGRAM

The Breakfast Program runs Monday to Friday from 7:45am – 8:30am out of Creekside, the school store. Everyone is welcome!

SMOKING/VAPING

In keeping with healthy living and the school district's "No Smoking" policy: **SMOKING/VAPING IS NOT PERMITTED in the building or on the school grounds.**

PHOTO IDENTIFICATION

Students are required to carry their School ID cards at all times. ID cards are typically distributed a couple of weeks after Photo Day. If a student loses their ID card, they can order a new one in the office for a cost of \$5.

SKATE BOARDS

Skate boards are not to be used on School Board Property. Repeated violations may result in skateboards being confiscated.

LOST AND FOUND

Every item has an owner. If personal property is found it should be brought to the office. Students who have lost a textbook or a personal item should check to see if it has been turned in to the office. The lost and found is located in lower A wing.

AWARDS & RECOGNITION

Students at Byrne Creek are encouraged to strive for excellence in all areas. At Byrne Creek we believe that the recognition of excellence is crucial to development and maintaining positive school climate. Certificates and awards are presented to students at our school-based Awards Ceremony and at the School Leaving Ceremony for our graduates. The following awards are examples of student recognition:

OUTSTANDING WORK ETHIC AWARD

Awarded to students who receive all G's for work habit in each term.

HONOUR ROLL

Principal's Honour Roll	GPA 4.0 & all "G" for WH
Honour Roll with Distinction	GPA 3.5 to 3.99
Honour Roll	GPA 3.0 to 3.49

Honour roll recognizes student's academic achievement. In order to qualify, students must meet the following criteria:

Grades 8 to 11:

- Enrolled in four (4) courses per semester
- Grade Point Average (GPA) based on top seven (7) courses for the year (**term & final marks**)

Grade 12:

- Enrolled in a minimum of seven (7) courses over the course of the school year
- Grade Point Average (GPA) based on top six (6) courses for the year (**term & final marks**)

Grade Point Average Calculations

A	4.0
B	3.0
C+	2.5
C	2.0

***Students who receive a C- or a failing grade (I/F) for ANY course on a term or final mark will NOT be eligible for Honour Roll nor Honour Cord.**

*For more information, please see your counsellor.

HONOUR CORD

Honour cord is awarded at the School Leaving Ceremony to students who have obtained Honour Roll in **ALL terms** of their Graduation Program:

- Grade 10 and 11: Terms 1, 2, 3, and 4
- Grade 12: Terms 1, 2, and 3

SCHOLARSHIPS

Scholarships are awarded to grade 12 students for various achievements: outstanding school and community service, strong citizenship skills, athletic development and achievements, overcoming challenges in the face of adversity, and academic excellence, among others. Students are urged to attend scholarship meetings to learn about due dates and strategies to write compelling scholarship applications. Scholarships and bursaries are intended for post-secondary education and are offered at various times throughout the year. There are several ways to stay current about scholarship information at Byrne Creek:

- Read and listen to the Student Bulletin.
- Regularly visit our school scholarship webpage/Team– this is the first place scholarship info is posted.
- Check in with the Scholarship Coordinator, Student Services and your counsellors for scholarship updates or opportunities.
- Check the Financial Aid link on university/college websites.

- Check your relatives' places of work because they may offer a scholarship for children of their employees.
- Register with www.scholartree.ca to find additional scholarships.
- Keep in mind that most scholarships require written responses for their questions. The questions are usually related to personal and significant goals you have achieved and what you have learned from them.

SERVICE AWARDS

Service Awards recognize the enormous contributions our students make to the school community. There are two categories of Service Award. The type of award a student receives depends on the amount of service they have contributed throughout the year. We are a richer school because of these students who give their time above and beyond the call of duty. **It is important that students keep a record of the service hours that they have performed.** Forms to track these hours are available in student services or the main office. Senior students should note that service hours are a major requirement for most scholarships.

STUDENT GOVERNMENT

Our Student Government is made up of students in grades 8 to 12 who are interested in getting involved in our school community. This group meets once per week to plan activities and discuss school-related issues that affect the student body. Any and all interested and committed students are invited to join us.

To be a part of the Executive Council, the Student Government must elect you in May of the previous school year. Grade 8 elections take place in January of the current school year. The Executive Council has one additional meeting per week to discuss agenda items and school-related concerns. Student Government can either be a service club where students accumulate service hours, or it can be a credit course where students earn a mark on their report card and attend a second class per week.

STUDENT LEADERSHIP

The primary objective of the student leadership program is to develop leadership skills to support the school community. Leadership students encourage a sense of belonging for everyone. The student activities program will offer a wide range of activities designed to appeal to a variety of student interests. The objective is to involve as many students as possible in planning, implementing and evaluating activity programs – student involvement develops a sense of student ownership.

Everyone is encouraged to participate in Byrne Creek's student life. Students who are involved in leadership develop personal skills that translate to success outside of the classroom. They have the opportunity to positively influence the local and global community while confidently developing their sense of self. Post-secondary institutions place a strong emphasis on its students' involvement outside of the classroom. Byrne Creek Leadership classes are a great place to get involved and learn life skills.

DIGITAL RESPONSIBILITY GUIDELINES FOR STUDENTS

Burnaby School District provides students with access to Digital Technologies and Information Systems as a means to enhance their learning. Students have access to, amongst other things, public websites, secure virtual classrooms, discussion boards, video files, digital pictures, audio files, library systems, e-mail, file storage, printing, encyclopedias, wikis, blogs, texting, social media and messaging tools.

The District will endeavour to:

- *ensure safe, orderly, and caring physical and digital learning spaces;*
- *impose guidelines on what students may see and do in digital environments;*
- *inform parents of potential risks.*

Digital Responsibility Guidelines apply to all students using District Technologies or technological devices within Burnaby School District. Students are expected to review and adhere to these guidelines or in the case of younger children, parents/guardians are expected to review these guidelines with your child. To be issued access privileges to District Technologies and Information Systems, all users must fill out the District Technologies & Information Systems Student Acceptable Use Agreement.

DIGITAL RESPONSIBILITY GUIDELINES

DO

- Use District and personally-owned devices and digital tools for educational purposes.
- Follow copyright laws and acknowledge and respect the ownership of others for their creative works.
- Keep your personal information (last name, home address, phone numbers, picture, passwords) private.
- Respect the privacy of other students and adults.
- Report uncomfortable, unsafe, or inappropriate behaviour or messages to your teacher or principal.
- Treat others fairly and with respect.

- Understand that digital tools such as e-mail, messaging, social media, websites, blogs, texting are not guaranteed to be private.

DO NOT

- Share your passwords.
- Take and use someone else’s identity (name & password) nor falsify your identity.
- Take pictures or videos of others and share them without their permission.
- Hurt or mistreat others by what you create or share.
- Harass, stalk, bully, threaten, insult, abuse, or attack others.
- Damage computer systems, networks, digital tools or content.
- Access secure information owned by others without their permission.
- Use information or work of others as your own without their permission.
- Use software programs that are not provided by the District or that are not free or purchased by you for your personally-owned device.
- Use District or personally-owned devices for commercial, illegal, or malicious purposes.
- Use District or personally-owned devices to operate file sharing services.
- Access or distribute pornographic or obscene pictures, videos, audio or text.
- Meet with someone you met online without your parent(s) or guardian(s) approving.

For more information on District Technologies and Information Systems, parents are encouraged to review Burnaby Board of Education Policy 7.90.01e

FEES AND EXPENSES

Student Activity Fee **\$25**

This fee includes the Student Government fee, I.D. cards, lock rental, Health and Careers, support for Athletic Council, Clubs and student activities.

Lock Replacement/PE Lock **\$5**

All students are provided with a hallway locker and lock. Students taking Physical Education should purchase a second lock for class use from the office for.

First Aid (St. John’s Certification) **\$160**

AP Exam Fee **\$135**

Athletic Teams (<i>per season</i>)	\$25 – \$150
Band (<i>instrument rental</i>)	\$100
School Leaving Ceremony	\$80
Yearbook (<i>\$60 after Feb 1</i>)	\$50 (early bird by Feb 1)
Grad Dinner/Dance (<i>until April 30th, \$125 after</i>)	\$110
PE 10 (<i>CPR Certification</i>)	\$15
Graphics/Media Industry Connect (<i>manual, portfolio & supplies</i>)	\$150

Supplemental Course Costs: Students may incur additional costs for program options in all courses. Individual teachers will provide students with information about program option costs.

Payment of Fees and Expenses: Flexible payment schedules are available for all fees. Arrangements are made consistent with District Policy, in consultation with counsellors and the administration, for students who demonstrate that they are unable to pay fees.

Paying school fees: We encourage everyone to create a School Cash Online account at <https://burnaby.schoolcashonline.com/>. School Cash Online is an easy to use and safe way to pay for school fees. If you prefer to pay by cheque, please make them out to *Byrne Creek Community School*. Please record the student’s name and address on the back of the cheque and retain a copy for your records.

To pay online go to: <https://burnaby.schoolcashonline.com>

BURNABY SCHOOLS’ POLICIES ON WEAPONS & VIOLENCE

Burnaby schools have a motto: “Good Places to Learn”. This means more than good teachers doing their job well. It involves creating and maintaining an overall environment that is conducive to learning in every way. Schools have always been an important part of our community and our lives. They offer a sense of security. They provide a supportive group of people, a centre for friendships and positive experiences, not to mention a valuable education. The Burnaby School district recognizes that violence in society is a threat to the safety of students and staff in the schools. The district also acknowledges its responsibility in ensuring that Burnaby schools provide secure learning environments, safe from threat, violence or intimidation in any form. To that end, some very clear and stringent policies on weapons and violence are in place, and readily enforced.

WHAT ARE THE OBJECTIVES OF THESE POLICIES?

The Weapons and Violence Policies are in place to:

- Provide a weapons and violence-free environment in all Burnaby schools.
- Indicate and communicate the seriousness and non-acceptance of weapons and violence in our schools.
- Deter people from possessing weapons or engaging in violent acts in our schools.

WHO IS SUBJECT TO THESE POLICIES?

The policies on weapons and violence apply to every student registered in a Burnaby School District school or program. They also apply to anyone participating in district-related functions such as sports and recreational activities.

WHAT IS BEING DONE?

The Burnaby School District has taken a proactive approach to dealing with school violence by encouraging and fostering a positive school climate through a number of initiatives. These include:

- Developing classroom curriculum, which addresses issues of violence.
- Providing violence awareness presentations to students, staff and parents.
- Developing strategies, which increase students' self-esteem.
- Providing conflict resolution training to students, staff and parents.
- Providing information films, videos and literature.
- Acting consistently in matters involving student discipline.
- Ensuring that students requiring support have access to trained professional staff.
- Working closely with law enforcement agencies.
- Developing, communicating and enforcing from policies on weapons and violence in schools.

HOW CAN PARENTS HELP?

Parents and guardians can play a significant role in eliminating violence. As parents or guardians, you should be aware of:

- your child's behaviour
- the behaviour of your child's friends
- the district's policies on weapons and violence and
- the consequences of unreported violence

Once parents become aware of these policies, they are encouraged to

discuss them with their children. Any violent incident should be reported to the principal and police.

WHO CAN PARENTS CALL FOR ASSISTANCE?

If violence is a problem for parents or students, there are many agencies and people who can provide assistance. Including:

1. A member of your school Administrative Team..... 604.296.6885
2. Your school counsellor (assigned by alpha)..... 604.296.6885
3. Burnaby RCMP School Liaison Officer..... 604.296.6885
4. SD 41 Manager of Youth Services 604-296-6900
5. Burnaby RCMP Youth Services 604-294-7720

WHAT DOES THE BOARD SAY?

The Board considers violence, intimidation or the possession or use of any weapon by anyone on school premises as unacceptable.

WHAT IS CONSIDERED A WEAPON?

A weapon is defined as any instrument designed or used to injure or intimidate another person.

WHAT ACTION WILL BE TAKEN?

The policies outline procedures a school administrator will follow in instances involving violence or intimidation. In all cases, the principal/designate and superintendent will be notified and will communicate with the student's parent or guardian.

Depending on the nature and severity of the situation, one or more of the following actions will be taken:

- The police will be contacted.
- The student will be suspended from school.
- The matter will be referred to the District Student Intervention Committee.
- The student may be placed in an alternative learning situation.
- The student will be required to participate in a counselling program.
- The student will be expelled.

WHAT FORMS OF VIOLENCE ARE COVERED BY THESE POLICIES?

These policies are meant to regulate violence in every sense, including, but not limited to:

1. Physical violence and intimidation
2. Verbal or written threats against individual or groups
3. Group violence
4. Possession or use of weapons
5. Media which portrays violence as an acceptable norm \