



# Byrne Creek Community School

7777 – 18<sup>th</sup> Street, Burnaby, B.C. V3N 5E5  
604-296-6885 Fax: 604-296-6888

## STUDENT LEARNING CONFERENCES (previously known as Parent-Teacher Conferences)

Student Learning Conferences will be available virtually and in person at Byrne Creek (October 12, 2023, from 2:30 pm to 7:10 pm) this year. Appointments for student learning conferences must be booked online at <https://secure.parentinterviews.com/byrne-creek-community>

Step 1: Click on *Create an account*. Account information from any previous sessions was not saved, so all users **MUST** create an account.

Byrne Creek Community School  
Online Parent-Teacher Interview Scheduler

Contact Info Help

User Login

Email  
Password

Log In

or

Create New Account

Forgot Password

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Step 2: Complete the registration form. Please note that your **password must only contain letters and numbers, no symbols**.

Byrne Creek Community School  
Online Parent-Teacher Interview Scheduler

Contact Info Help

Registration

Please fill out some information about yourself and click the Continue link below to create an account.

\* Required field

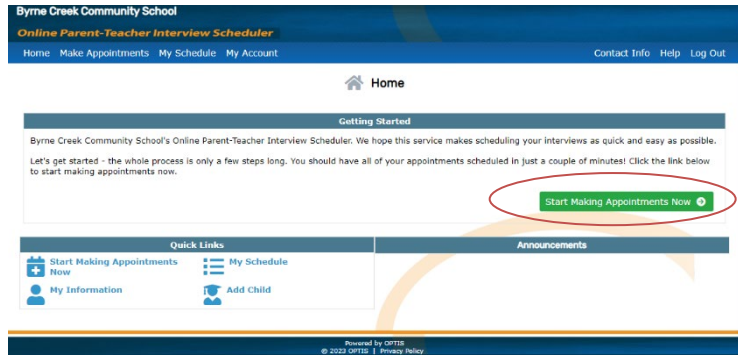
\* First Name:  
\* Last Name:  
\* Email Address:  
\* Password:  
\* Confirm Password:  
\* Day Phone:  
\* Evening Phone:

I agree to the privacy agreement

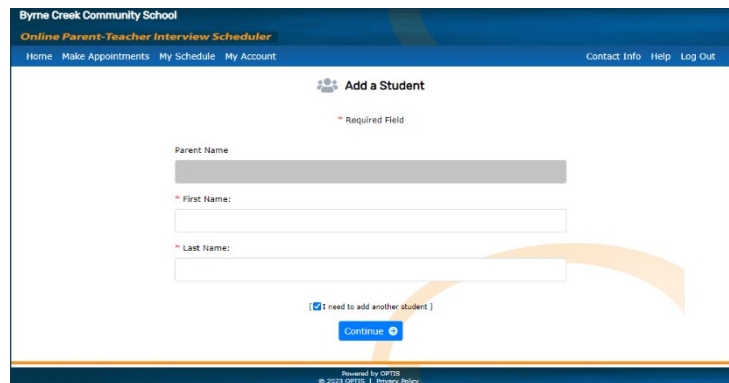
Continue

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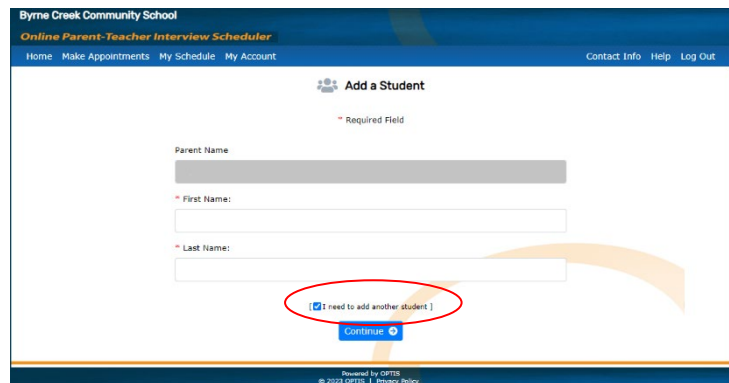
Step 3: Click on *Start Making Appointments Now*.



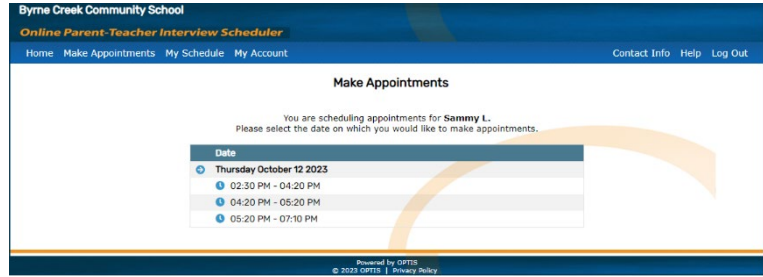
Step 4: Click on *Add Child*.



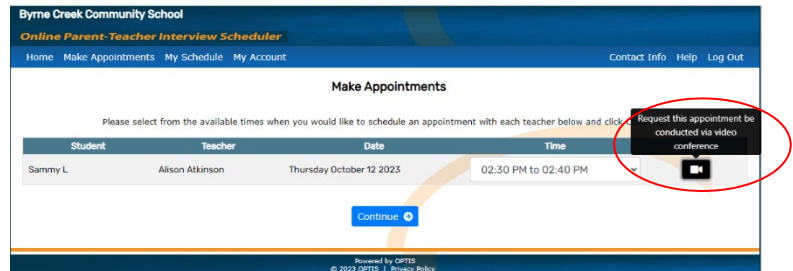
Step 5: Enter the information for your first Byrne Creek child. Click on the box next to *I need to add another student* to enter the information for any additional child(ren). Click on *Continue* when you are done entering the information for all of your children.



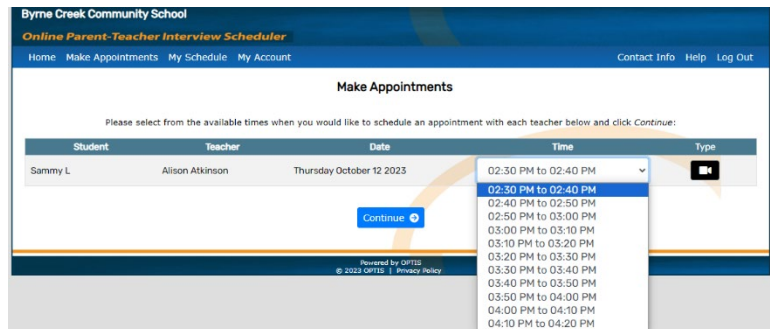
Step 6: Select a preferred time slot (2:30 to 4:20 or 5:20 to 7:10) for your appointment(s). (Please note that 2 teachers have availability between 4:20 to 5:20)



Step 7: Select the teacher(s) that you would like to meet with, then click on *Continue*. If you wish to conduct the conference virtually, please click on the camera.



Step 8: Select your appointment time(s). Please note that interviews are booked in 10 minute increments, but a PA announcement will end each interview at 7 minutes to allow time for teachers and family members to prepare for their next appointments (virtual appointments will end after 7 minutes). Click on *Continue* to book the appointment(s).



Step 9: View your schedule. You may print or email a copy to yourself. Click on *Make Appointments* if you would like to book additional appointment(s) with other teacher(s).

