



Byrne Creek Community School

7777 – 18th Street, Burnaby, B.C. V3N 5E5
604-296-6885 Fax: 604-296-6888

August 22, 2025

Dear Byrne Creek families:

**RE: School Opening
September 2, 2025**

Welcome back for another school year! We're all so excited to see everyone again and especially to welcome new students and families to our school community!

This letter includes some general information about the school, as well as details about opening day on Tuesday, September 2, and the beginning of regular classes on Wednesday, September 3.

Welcome, Mr. Tsang!

Mr. Allen Tsang will be joining the Byrne Creek Administration Team this year. Prior to Byrne Creek, Mr. Tsang was a Vice-Principal at Cariboo Hill Secondary. Students and families will be assigned to Administrators as follows:

Ms. B. Paré Ben.Pare@burnabyschools.ca	Access & Pre-Employment Students
Mr. A. Tsang Allen.Tsang@burnabyschools.ca	A to L & Indigenous Students
Ms. M. Lim Mimi.Lim@burnabyschools.ca	M to Z & International Students

Tuesday, September 2, 2025 – Opening Day for Grades 9 to 12

Students in grades 9 through 12 will attend grade assemblies in the Large Gym on Tuesday morning. The schedule is as follows:

10:00 to 10:30	Grade 12
10:45 to 11:15	Grade 10
11:30 to 12:00	Grades 9 and 11

Please note that students in Grades 9 through 12 will be dismissed to go home at the end of each assembly.

Tuesday, September 2, 2025 – Opening Day for Grade 8s

All Grade 8s are invited to come for lunch, provided by Admin, in the Atrium at 11:15 am. Following lunch, the Grade 8 students will attend a grade assembly and an orientation session in their Period 1 classes: The schedule for Grade 8s is as follows:

11:15 to 12:00	Lunch in the Atrium (provided by Admin)
12:15 to 1:00	Assembly in the Large Gym
1:00 to 2:00	Orientation in Period 1 classes

Wednesday, September 3, 2025 – Regular Bell Schedule Begins!

School begins at **8:37 am** and ends at **3:00 pm** every day. The regular bell schedule is as follows:

Period	Time
1	8:37 am to 9:55 am
Break	9:55 am to 10:10 am
2	10:10 am to 11:30 am
Lunch	11:30 am to 12:15 pm
3	12:15 pm to 1:35 pm
4	1:40 pm to 3:00 pm

Flexible Student Support Time

Flex Time is a dedicated period that allows students to engage in self-directed learning, academic support, and enrichment activities. The goal of flex time is to empower students to manage their time and learning needs. *Beginning on Wednesday, September 17, one hour of Flex Time will be added to the bell schedule each week.* From September 17, every Wednesday's bell schedule will be as follows (please note that school begins at 8:37):

Period	Time
1	8:37 am to 9:40 am
Flex Time	9:40 am to 10:40 am
Break	10:40 am to 10:55 am
2	10:55 am to 12:00 pm
Lunch	12:00 pm to 12:45 pm
3	12:45 pm to 1:50 pm
4	1:55 pm to 3:00 pm

School Photo Day

Artona Studios will be on site for school photo day on Wednesday, September 3. School photos are required for student ID cards and will also be published in the school yearbook.

Timetables

The [MyEducation](#) portal will open on Friday, August 29, 2025 at 9:00 am; students ***must*** login and access their timetables prior to the first day of the regular bell schedule. Instructions on how to access MyEducation accounts are attached to this email. Please note that there are 2 sets of instructions: one set for Grade 8 students and one set for students in Grades 9 to 12. Students ***must*** log into their own accounts (not parents' accounts) to access this information.

Course Corrections

For students with errors on their timetables, an online course correction [form](#) will be available for students to complete from 9:00 am on Friday, August 29, 2025, until 3:00 pm on Friday, September 5, 2025. Counsellors will also be available for drop-in visits on Thursday, August 28, 2025.

Counsellors' Names

Counsellors are assigned to students, according to the following:

Ms. J. Haywood Janisha.Haywood@burnabyschools.ca	A to C, and Indigenous Learners
Ms. N. Gillam Nicola.Gillam@burnabyschools.ca	D to K, and Access Students
Ms. M. LePoole Michelle.LePoole@burnabyschools.ca	L to R
Ms. S. James Siyamala.James@burnabyschools.ca	S to Z, and Pre-Employment Students

School Fees

School fees can be paid in person at the school office or online through [SchoolCash Online](#). The Student Activity Fee is used to support school-wide activities, such as the Bulldog Bash, the Eid Gala, and other special events. A list of the school fees owing can be found on the school website at <https://byrnekreek.burnabyschools.ca/school-info/school-fees/>

School Supplies

Your subject teachers will let you know if there are special supplies needed for certain classes. The following items will be enough to get you started for most of your classes:

- One binder (1.5 to 2 inch)
- Five dividers
- One package of lined, 3-hole punched paper
- One pencil case
- 5 pencils
- 3 to 5 pens (blue or black ink)
- One eraser
- One highlighter

Scooters and Bicycles

Scooters and bicycles must be kept locked in the bike rack located at the front of the school. To protect your scooter and/or bicycle, it is highly recommended that you:

- invest in a high quality lock
- lock your bicycle and/or scooter correctly
- remove accessories

Cafeteria Service

Cafeteria service, including the hot lunch program, will begin on Wednesday, September 3, 2025.

Lockers

Beginning Wednesday, August 27, 2025, students may select their own lockers using the [LockerGM](#) app. The user id will be their student number, and their date of birth (yyyy-mm-dd) will be the password. Please have students make a note of their locker number and combination for the first day!

O365 Email Accounts

All Byrne Creek students have an Office 365 email account that can be accessed through the school website. This email address is the safest and most reliable method for Byrne Creek staff to communicate with our students, and students are asked to check these email accounts regularly. Please note that third party email addresses (e.g. @gmail, @hotmail) are sometimes filtered out by the School District's firewall.

Cellular Phones

The Burnaby School District's Code of Conduct states that during instructional time, students must keep cell phones stored out of sight (i.e. in bags, in lockers) and turned off or on silent mode, unless teacher permission has been granted. Students are never allowed to be on their phones during class time for non-educational reasons, including on social media. Students are allowed to be on their cell phones before and after school, and at lunch and break times.

Community Council

All parents are invited to join the Community Council, which meets one evening a month, usually on the first Monday of each month. The Community Council acts as an advisory group to the school's administration, and it is an excellent way for community members to engage with school staff, other parents, and community groups. The first meeting will take place at 7:00 pm on Monday, September 15, 2025 in the school library. Hope to see many of you there!

If you have any questions, please contact the school at 604.296.6885. We look forward to meeting and working with all of you.

Yours truly,

Mr. Ben Paré
Principal
Access & Pre-Employment
Students

Mr. Allen Tsang
Vice-Principal
Students with Last Names
A to L & Indigenous Learners

Ms. Mimi Lim
Vice-Principal
Students with Last Names
M to Z & International Students