Transition to Email-Based Attendance Notifications

To enhance communication efficiency and ensure delivery of attendance notifications to both parents/guardians, all attendance notifications will be sent via email instead of phone calls. This change aims to streamline the notification process and ensure that both parents and guardians receive updates regarding their child's attendance.

Benefits of Email Notifications

- Email notifications are quicker and more reliable than phone calls.
- Emails provide a written record of attendance notifications, which can be useful for future reference.
- Parents and guardians can access email notifications at their convenience.
 This shift to email-based attendance alerts will enhance communication effectiveness and help keep families informed promptly.

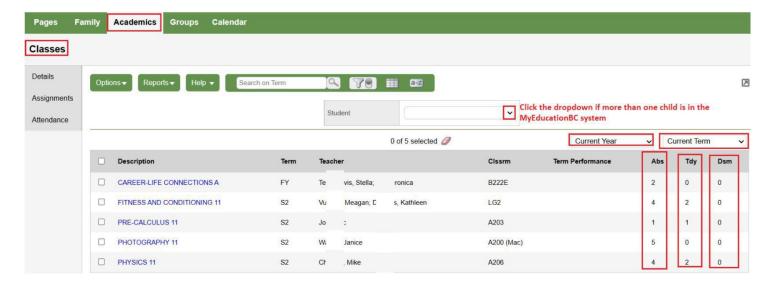
How to Receive Email Notifications

Email notifications will be sent using MyEducationBC, therefore, it is crucial that the information in MyEducationBC is correct. Please login to your MyEducationBC Parent Portal here to check your information and contact the office if any updates are required.

How to Review Attendance Details in MyEducationBC:

Web Version:

- 1. **Login**: Access your MyEducationBC Parent Portal account by entering your credentials.
- 2. **View Attendance**: Click on the **Academics** tab to view the student's class list, current school year absences, tardies, and dismissals.
- 3. **Multiple Children**: If you have multiple children in the MyEducationBC system, use the **Student** dropdown menu to select the appropriate record.



- Detailed Attendance: For detailed class attendance, click on the Attendance side tab.
- 5. **Next Class Attendance**: Click the button to view the next class attendance information.



Mobile Version:

- 1. **Login**: Access your MyEducationBC Parent Portal account by entering your credentials.
- 2. **View Attendance**: Click on the **Attendance** tab. The **Daily Summary** for the current school year will be displayed.
- 3. **View Class Total**: Use the dropdown menu next to **Daily Summary** to select **Class Totals**.
- 4. **Check Absences**: Click on the number of absences for the class to view the specific dates of the attendance records.
- 5. **Multiple Children**: If you have multiple children in the MyEducationBC system, use the dropdown menu next to the student's name to switch between records.



